

Ruspidge Memorial Hall

List of actions required by users to conserve energy and reduce waste:

- Close all external doors while hall is in use in cold weather
- Close door to furniture store while hall is in use
- Close stage curtains while hall is in use (unless stage is in use)
- Request a lower heating temperature if required rather than opening external doors to reduce the temperature
- Only use ceiling lights OR wall lights, not both
- Turn off all lights before leaving– including in Gents toilet and lobby to the stage
- Open blinds during daytime rather than turning on lights
- Close water taps before leaving
- Close tap for urinal in men's toilet before leaving (to conserve water and prevent flooding)